

CHITTARANJAN NATIONAL CANCER INSTITUTE
37, S.P.Mukherjee Road, Kolkata-700026

NOMINATION FOR RETIREMENT GRATUITY / DEATH GRATUITY

[Rule 53 (1)]

(When the Government servant has a family and wishes to nominate one member or more than one member thereof.)

I.....having / having no family, hereby nominate the person/persons mentioned below and confer on him/her/them the right to receive, to the extent specified below, any gratuity, the payment of which may be authorized by CNCI in the event of my death while in service and the right to receive on my deaths, to the extent specified below, any gratuity, which having become admissible to me on retirement, may remain update at my death.

Original nominee(s)				Alternate nominee(s)	
Name and addresses of the nominee/nominees	Relations hip with the CNCI employee	Age	Amount or share of gratuity payable to each	Name, address, relationship and age of person or persons, if any, to whom the right conferred on the nominee predeceasing the CNCI employee or the nominee dying after the death of the CNCI employee but before receiving payment of gratuity.	Amount of share of gratuity payable to each
1	2	3	4	5	6

This nomination supersedes the nomination made by me earlier on.....which stands cancelled.

Note:

- (i) The Government servant should draw lines across the blank his last entry to prevent insertion of any names after he has signed.
- (ii) Strike out which is not applicable.

Dated thisday ofat.....

Signature of two witnesses:-

1.....
2.....

Signature of Government Servant

Name:.....

(To be filled by the Head of Office)

Nomination by.....
Designation.....
Office.....

Signature of Head of Office.....
Date.....
Designation.....

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Details of Family
[Rule 54(12)]

Name of the employee

Designation

Date of birth

Date of appointment

Details of the member of my family as on

Serial No.	Name of the members of family*	Date of birth	Relationship with the officer	Initials of the Head of Office	Remarks
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

I hereby undertake to keep the above particulars up-to-date by notifying to the Head of the Office any addition or alteration.

Place:.....
Dated the.....

Signature of the employee

The above information is given to the best of my knowledge and belief. I am aware that in case of any information is found false at any point of view I can be prosecuted under CCS (CCA) Rules 1965 amended from time to time.

* Family for this purpose means family as defined in Clause (b) of Sub-rule (14) of Rule 54 of the CCS (Pension) Rules, 1972.

NOTE: - Wife and Husband shall include respectively judicially separated wife and husband.

* Family for the purpose of Medical Attendance means-

- i. Husband/Wife including more than one wife and also judicially separated wife.
- ii. Parents and Stepmother.

In the case of adoption, only the adoptive and not the real parents.

If the adoptive father has more than one wife, the first wife only.

A female employee has a choice to include either her parents or her parents-in-law, option exercised can be changed only once during service.

- iii. Children including legally adopted children, stepchildren and children taken as wards subject to the following conditions:-

Son : Till he starts earning, irrespective of age-limit.

Daughter : Till she starts earning or gets married, whichever is earlier, irrespective of age-limit.

Son suffering from permanent disability of any kind (physical or mental)

- (iv) Widowed daughters and dependent divorced/separated daughters.
- (v) Sisters including widowed sisters.
- (vi) Minor brothers and dependent brothers.

Dependency: Members of the family (other than one spouse) whose income is less than Rs. 9000/- p.m. are treated dependants. Parents residing with the rest of the family members in a station other than the employee's headquarters are also eligible for reimbursement. In the case of pensioners, the original pension (before commutation), pension equivalent of DCRG benefit and exclusive of the relief on pension sanctioned after December 1995, should be taken into account

* Family for the purpose of LTC means-

- (i) The employee's wife or husband and two surviving unmarried children or stepchildren wholly dependent on the employee, irrespective of whether are residing with the employee or not.
- (ii) Married daughters divorced, abandoned or separated from their husbands and widowed daughters, and are residing with the employee and wholly dependent on the employee.
- (iii) Parents and/or stepmother residing with and wholly dependent on the employee.
- (iv) Unmarried minor brothers as well as unmarried, divorced, abandoned, separated from their husbands, or widowed sisters residing with and wholly dependent on the employee, provided their parents are either not alive or are themselves wholly dependent on the employee.

EXPLANATIONS-

1. The restriction of the concession to only two surviving children or stepchildren shall not be applicable in respect of (i) those employees who already have more than two children prior to 20.10.1998 (ii) where the number of children exceeds two as a result of second child birth resulting in multiple births.
2. Only one wife is included in the term "Family" for LTC Rules. However, if an employee has two legally wedded wives and the second marriage is with the specific permission of the Authority, the second wife shall also be included in the definition of "Family".
3. It is not necessary for the spouse and the children to reside with the employee so as to be eligible for the concession. The concession in their cases shall, however, be restricted to the actual distance travelled or the distance between the headquarters of the employee and the Home town/place of visit, whichever is less.
4. Children of divorced/abandoned separated from their husbands or widowed sisters are not included in the term "Family".
5. **A member of the family whose income from all sources, including stipend, , or pension, temporary increase in pension but excluding Dearness Relief does not exceed Rs. 9000/- p.m. is deemed to be wholly dependent on the CNCI employees.**
Rule 4 (d) and Explanations.
6. Husband and wife is one unit for purpose of LTC and hence the condition of dependency is not applicable.-
Dept. of Per.& Trg. Ref. dated 15.09.1999 to MTNL ND.